

10/29/2017

Attendance: Phil Scott, Matt Schuldes, Tim Dickinson, Erica Beach, Kristi Vogt, Angeleah Ramirez

Agenda:

1. Treasury report

MPS Bank Balance (10/26) – 21,766.15

MPS Pay Pal Balance (10/29) – 13,992.34

\*This is prior to paying for remaining meeting expenses/reimbursements

\*We have paid \$8,000 to the Hyatt thus far.

2. Preliminary treasury report for MPS fall meeting

<b>Meeting Expense</b>	<b>Adjusted 10/29</b>	<b>Estimated \$ Based on data</b>
Food and Beverage	12500	12500
AV Costs (rental/service charge/tax)	2150	2150
ABCP Filing Fee	250	250
Printing: Programs/Nametags	71.96	550
Lifetime Achievement Award	251.8	252
Cost Overrun	0	500
Paypal Fees	417.46	878
Patient Speaker (Hotel + \$175 honorarium)	0	340
Saturday Vendor Meal (applies to food/beverage min.)	0	750
Attendees	7875	9450
Student Attendees	250	300
Vendor	7200	7800
Additional Rep Fee	1050	1050
Medtronic Grant	1000	
<b>Meeting Income</b>	<b>1733.78</b>	<b>1930</b>

3. Attendance report for 2017 meeting

- a. Attendance – 55 attendees with 4 students
- b. Vendors – 11 vendors not including all reps

4. Meeting attendee survey results from 2017 meeting

Mostly high scores

5. 2018 meeting planning: November 2 to 4<sup>th</sup> 2018

- a. Name 3 to 4 co-chairs for meeting

Phil Scott: Chair

Matt Schuldes: Co-chair

Kristi Vogt: Co- chair (will help, but may not be able to attend)

Angeleah Ramirez: Co-chair

- b. Review 2018 signed meeting contract with Hyatt
- c. Preliminary budget
- d. Other ideas

Find ways to gauge non perfusion staff with ECMO related topics / sims

Use ELSO resources to reach other health care providers involved with ECMO

Shuttle service to MOA

Announce date for next year meeting include all clinical staff – facebook, website

Laminated signs to help direct traffic at the hotel

Pro – Con debates

Government Relation AmSECT speaker

More case studies

Matt to follow-up with vendors about their suggestions

Look into buying a projector and printer or renting a projector

Look into breaking down pricing daily if we push the ECMO symposium for Friday and non-perfusion staff

Business meeting at alternate time

6. 2018 to 2019 Officers, BOD members, and BOD chair elections

a. Government relations liaison for Amsect

i. Open, need volunteer

ii. Need documents from Larry Garrison

7. Future Planning in 2019

a. Preliminary ideas

Look into returning to MOA hotel in 2019

Phil to contact Nitasha about checking into pricing & dates available

8. Other business

9. Close meeting

Erica voted to close the meeting, Phil seconded the closure